

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE CONTRACT**

**CONTRACTING AGENCY:** Department on Behavioral Health  
**CONTRACT NO.:** RM-16-SS-INFOMC-072-SC  
**CAPTION:** eCura System Application, Support and Maintenance  
**CONTRACTOR:** INFOMC

**FINDINGS**

**1. AUTHORITY:**

D.C. Official Code § 2-354.04(b), 27 DCMR § 1705.2

**2. MINIMUM NEED:**

The Government of the District of Columbia (District), Department of Behavioral Health has an immediate need for a contractor to provide maintenance, support and system upgrades to the agency's Electronic Records Management (ERM) system, using eCura; a proprietary system developed and managed by INFOMC. The current ERM system requires eCura updates, upgrades and patches in order to become fully operational for the agency. The eCura application and ancillary systems are created, sold and supported by INFOMC. INFOMC is the only vendor in the Mid-Atlantic Region authorized to sell and support eCura applications and ancillary systems. The contractor must have the capability to begin services starting June 15, 2016.

**3. ESTIMATED FAIR AND REASONABLE COST:**

The estimated fair and reasonable price for the contract is \$513,498.98 for one year from June 15, 2016 through June 14, 2017.

**4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE:**

- A. The maintenance and support of the eCura system allows INFOMC to provide the Department of Behavioral Health immediate software upgrades and patches to the ERM system on an ongoing and as needed basis; 24 hours per day, 7 days a week.
- B. The award is required to ensure continuity of service by avoiding an interruption of these vital services performed by the agency for critical data reporting provides the DBH the ability to generate revenue on an ongoing basis. The interruption of

these services could pose a major threat to the District and jeopardize the health, welfare, and safety of persons with behavioral health concerns.

- C. INFOMC has performed these services satisfactorily beginning in 2001 until 2015. These services were to be provided as part of the Integrated Care Applications Management System (iCAMS) contract.
- D. This notice of intent to award a sole source contract to INFOMC will be posted on the Office of Contracting and Procurement website for the required ten days in accordance with 27 DCMR 1304.
- E. There is no other source reasonably available to perform the required services within the time period needed.

### **CERTIFICATION OF FINDINGS**

I have reviewed the above findings and certify that they are true, accurate, and sufficient to justify the use of the sole source method of procurement under the cited statutory authority. The services do not unnecessarily duplicate any previously performed work or services. I recommend and authorize the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director  
Department of Behavioral Health

### **CERTIFICATION OF CHIEF CONTRACTING OFFICER**

Based on the above findings and in accordance with the above-stated authority, I hereby determine that the Department on Disability Services is justified in awarding sole source Contract No. RM-16-SS-INFOMC-072-SC to INFOMC.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Contracting Officer

### **DETERMINATION**

Based on the above findings and in accordance with cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec.2005.6(b)).

Accordingly, I determine that the District is justified in using the sole source method of procurement. The justification to used sole source is in the best interest of the District.

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Date

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Chief Procurement Officer